



# SRI VENKATESA PERUMAL

## COLLEGE OF ENGINEERING AND TECHNOLOGY

### Internal Quality Assurance Cell (IQAC)

### MINUTES OF THE 11<sup>th</sup> MEETING

Venue: Principal's chamber

Date: 21.06.2017

Time: 2.00PM

#### Item No. 1.

IQAC Coordinator appraised on the activities that were envisaged during the academic year 2016-17 and the Action taken report 2016-17 was reviewed and the members were requested to complete the ongoing with full commitment.

#### Item No. 2.

- a. As the NAAC accreditation validity for cycle-1 is expiring on March 2018, it was resolved to apply for 2<sup>nd</sup> cycle NAAC accreditation and proposed to constitute NAAC Steering Committee to collect and compile the data and submission of the application.
- b) IQAC coordinator is asked to prepare the AQAR for 2016-17 at the earliest.

#### Item No. 3

- a) Principal instructed HOD's to strictly adhere to the University guidelines in all respects.
- b) It was resolved to conduct certificate /Diploma add on programmes with internal faculty and external resources such as APSSDC, take off etc. to bridge the industry-academia gap.
- c) Student feedback of 2016-17 was reviewed and HODs are asked to prepare Action Taken Report.

#### Item no. 4

- a) It was resolved to continue the students mentoring by faculty mentors and resolved to closely monitor the students' progress through mentors.
- b) It is resolved to have a fair internal evaluation in strict adherence to the university guidelines.

#### Item no.5

- a) Research and consultancy projects are pursued and resolved to work on submission of projects to various funding agencies such as AICTE etc.
- b) Innovation Centre Activities were discussed and resolved to conduct Project Expo on Engineers day i.e.15-9-2017 to foster innovation among students.
- c) It was resolved to conduct an awareness program on Intellectual Property Rights.
- d) NSS Officer was instructed to plan at least four outreach programs during the semester.



**Item no. 6.**

- a) Department-wise Budget proposals were invited, should reach the Principal within a fortnight.
- b) The Librarian was instructed to assist the students in using the E-library / Journals / NPTEL material etc.
- c) It was decided to maintain the campus clean and green. NSS units were asked to conduct Clean and Green programs through students to make them social conscious.

**Item no. 7**


- a) It was resolved to conduct Sports and Games as usual for students
- b) It was resolved to conduct institutional level events to provide students a good platform to showcase their talents and skills.
- c) HODs were instructed to plan to conduct awareness programs on Higher Education and submit proposals to the Principal well in advance.

**Item no. 8**

- a) It was resolved to encourage the faculty in each Department to attend Conference/ Workshop/ Seminars at reputed institutions.
- b) All the Staff should get Professional Membership in their respective professional bodies. Principal informed to the members that the membership fee will be paid by the management.


**Item No. 9 :**

All the committees are instructed to conduct the programs and activities assigned to them with full commitment. In particular, the anti ragging committee is asked to plan antiragging measures to curb the ragging instances.

  
**Coordinator**

Coordinator, IQAC  
Sri Venkatesa Perumal College of  
Engineering & Technology



  
**Chairperson**

Principal & Chairman, IQAC  
Sri Venkatesa Perumal College of  
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