



SRI VENKATESA PERUMAL COLLEGE OF ENGINEERING AND TECHNOLOGY

Date: 03/12/2012

Internal Quality Assurance cell Minutes of the meeting

The IQAC Committee members assembled at 3:30 PM on 03/12/2012 and discussed the following

- The Committee members discussed pre-placement Training workshop in detail, decided to conduct the same during the semester.
- It was decided to arrange periodic meetings with Human Resources Department of Companies TPO's to promote our institute.
- The R & D Cell was instructed to identify and submit a report on the needs and expectations of the Companies, to create awareness in the Student.
- The Career guidance cell was alerted to gather information on job fairs and all recruitment advertisements. The CGC cell was also instructed to update the database of companies and establish strategic links for campus recruitments.
- The NSS Programme Officer was instructed to plan programs and place report for the Chairman.
- The Chairman suggested to get feedback on the placements, alumni, to know the present requirement of the companies. The Placement cell was directed to submit a report within a week.

News Letter:

- The Design and Development Department was advised to incorporate the Photos of invitees and group photos along with the information in the news letter.
- Student Welfare Committee was advised to develop the student-teacher relationship, listening to the problem of the student, understand and assist the student not just in academics but in practical learning process.
- The Dean was advised to solve the problems of the students and strengthen the grievance redressal mechanism in all the departments in strict confidence. Arrange meeting of parents who have grievances and solve them case by case.



Coordinator

Coordinator, IQAC

Sri Venkatesa Perumal College of
Engineering & Technology




Chairperson

 Principal & Chairman, IQAC
Sri Venkatesa Perumal College of
Engineering & Technology